Redwing Athletic Boosters
Minutes
January 15, 2014
6:30 PM
St. Johns High School – Commons Area

Trustees Present: Kathy Davis, Laurie Ballinger, Pam Butts, Jan Motz, Deb Hallenbeck, Missy Davis, Stephanie Dyer, Susan Webster and Ellen Zbiciak.

Trustees Absent: Tom Wiersma, Greg Paksi, and Judy Hyde

Members Present: Pam Walsh, Lisa Suidgeest, Sandy Jury, and Karen Feldpausch

Call to Order: Meeting called to order at 6:30 p.m.

Additions/Revisions to agenda: No additions/Revisions to the agenda.

Additions/Revisions to minutes: No revisions/corrections.
Deb Hallenbeck made a motion to approve the minutes, motion was seconded by Ellen Zbiciak. Motion approved.

AD Report: -

Funding Request – Tabled from December meeting

1) Request to purchase softball bags (35) totalling 1,663.25 This was tabled from the December meeting.

   Motion was made by Kathy Davis to purchase the (35) Softball bags for $1,663.25 for the softball teams.
   Motion was seconded by Jan Motz. Motion denied, as this was a want versus need item.

New Funding Request – from Chris Ervin

2) Request to purchase 35 softball jerseys for the Varsity and J.V. players.
   Cost of the 35 jerseys was for $3,148.25. Chris advised that the Athletic budget was frozen at this time, so he was looking for help from the Athletic Boosters. They will purchase their own softball pants. This is on a 5 year rotation list.

   Motion was made by Stephanie Dyer to pay $1,000.00 towards the total
purchase of $3,200 for softball jerseys. Motion was seconded by Jan Motz. Motion approved.

3) Request to purchase (25) Cheer Uniforms totalling $4,092.25. Each uniform costs $148.50

Motion was made by Jan Motz to pay $1,000.00 towards the total purchase of $4,092.25 for Cheer uniforms. Motion was seconded by Ellen Zbiciak. Motion approved.

4) Ellen Zbiciak announced that the baseball team was looking for Merchandise to give away for prizes at their Trivia Night Fundraiser on 2/22/2014. Jan Motz will put together something to donate from current apparel merchandise. No motion needed. Approved.

Chris advised that Bruce Delong will be designing some window decals for the Concessions area and "The Nest". We can review once available and choose which design we like.

Reminder that the Fallen Soldiers Game is January 17, 2014. This activity was arranged by the Student Council.

Reminder that the Fazolli's Spaghetti Dinner Fundraiser for baseball and the Softball Cake raffle will be held on Friday, January 31st.

Baseball team also requested to use the popcorn machine. We will take an inventory before and after and will give them the supplies at cost. All agreed.

Treasurer's Report: Summary shows a starting balance at end of December for 2,748.39 after committed items the balance would be: $13,457.77. Pending items included softball jackets totalling $2,275, Cheer Jackets totalling $1,563.95 and Golf Rain Suits totalling $990.00. Slam balls actually ending up being $257.34 less than expected. Had merchandise income of $1,335.00 and Texas Hold Em income of $1,938.00 (less transfers to working teams)

Deb mentioned that she would like to be notified of any deposits that that Mary deposits for the merchandise.

Annual Sales Tax return has been requested.

Motion made by Ellen Zbiciak to approve the Treasurers report. Motion seconded by Susan Webster. Motion approved.

NEW BUSINESS:
1) Texas Hold Em - Stephanie Dyer is looking for more volunteers to help with the Texas Hold Em. Since there are limited booster members, it was suggested that booster members can bring a friend to help on their shift and the money would then go to the booster fund.

Money raised during the last Texas Hold Em events:

November, 2013 4 day tournament – raised $1,973.00
December, 2013 2 day tournament – raised $1,900.00

The February tournament could be our last to participate in, if House Bill 5186 passes. We are encourage to contact our State Representative so that we can continue to participate in the Texas Hold Em Fundraisers.

OLD BUSINESS:

None

MERCHANDISE: Jan announced that new merchandise is coming. We get 10-20% discount on everything. The Christmas sales were good.

Kroger Community Rewards – Jan passed out sheets on how to sign up to support the Redwing Athletic Boosters. To keep it active, you will need to resign up every April/May.

CONCESSIONS: Pam Walsh reported that two of the carts were sold for $50.00 on Craig’s list. No bids currently on the Dogaroo, is on Craig’s List for $150.00 Will reduce the price later if needed in order to sell.

Kathy Davis is now doing the banking for Pat Walsh. We still are in need of one more person to help with the banking. Looking for a volunteer.

Lisa Suidgeest has taken over getting concession workers and starting to take over the ordering of supplies.

Pam mentioned that we should not be discounting food at the end of concessions, or giving away any free food. The leftovers can be given to athletes or workers instead.

SPECIAL EVENTS/ PUBLICITY: No updates.

Date of next meeting will be Wednesday, February 12th at the High School in the Commons area.
Missy Davis made a motion to adjourn the meeting at 8:00 PM. Kathy Davis seconded the motion. Motion approved.
Redwing Athletic Boosters Minutes
February 12, 2014
6:30 PM
St. Johns High School – Commons Area

Trustees Present: Kathy Davis, Laurie Ballinger, Pam Butts, Tom Wiersma, Deb Hallenbeck, Missy Davis, Judy Hyde, Ellen Zbiciak and Greg Paksi.

Trustees Absent: Jan Motz, Stephanie Dyer, and Susan Webster.

Members Present: Pam Walsh, Scott Davis, and Sandy Jury.

Call to Order: Meeting called to order at 6:34 p.m.

Additions/Revisions to agenda: No additions/Revisions to the agenda.

Additions/Revisions to minutes: No revisions/corrections.
Deb Hallenbeck made a motion to approve the minutes, motion was seconded by Missy Davis. Motion approved.

AD Report: -

Chris was not present:
Pam Walsh advised that the “Redwing Pride” sign will be provided to the boosters at no cost.

Treasurer’s Report: Summary shows a starting balance at end of January for $31,297.27 after committed items the balance would be: $25,900.50. Pending items included softball jackets totalling $2,275, Cheer Jackets totalling $1563.95 and Golf Rain Suits totalling $990.00. Received a donation of $2,696.31 from the Grid Iron Club (that has disbanned). There was one outstanding bill that the Grid Iron would like Boosters to pay with this donation - $200 to Luann, their treasurer. Deb will handle the $200.00 payment.

Motion made by Greg Paksi to approve the Treasurers report.
Motion seconded by Scott Davis. Motion approved.
NEW BUSINESS:

1) New signs for “The Nest” and Concessions – Chris will work with Bruce Delong to get these finalized.

2) Wheel Inn Fundraiser – received a fundraiser opportunity for the Wheel Inn for a Tuesday night, and we would receive 10% of that nights sales – Boosters agreed it would be too hard to get workers to participate in this fundraiser.

3) Mint Festival Application – Dead line for $90.00 application fee is 3/1/2014. After 3/1/2014 – costs goes up to $100.00 Mint Festival dates are 8/8 – 8/10/2014. Was brought up whether we would make enough to participate this year. If we decide to enter we will pay the $100.00

4) Drive One for Your School – Missy is going to look into, as she has not received any information on this fundraiser.

5) Funding Requests – It was discussed whether we should set a deadline each year for funding requests. That way we can look at them all at once and plan on how much we will spend for that school year. Pam will discuss with Chris about this.

6) March Meeting – will need nominations for officers, will need to form a committee. Start thinking about people who you think would be interested. Open positions for 2014-2015 school year would be:

   Ellen Zbiciak
   Deb Hallenbeck
   Stephanie Dyer
   Tom Wiersma
   Laurie Ballinger

OLD BUSINESS:

None

MERCHANDISE: Jan was not present.

CONCESSIONS:

Was brought up whether we want to sell concessions for track events. Will discuss at a later meeting to see if there is interest.

SPECIAL EVENTS/ PUBLICITY: No updates.

Date of next meeting will be Wednesday, March 12th at the High School in the Commons area.
Ellen Zbiciak made a motion to adjourn the meeting at 7:05 PM. Missy Davis seconded the motion. Motion approved.
Redwing Athletic Boosters Minutes
March 19, 2014
6:30 PM
St. Johns High School
- Commons Area

Trustees Present: Kathy Davis, Laurie Ballinger, Pam Butts, Deb Hallenbeck, Missy Davis, Ellen Zbiciak, Stephanie Dyer, Jan Motz, and Susan Webster

Trustees Absent: Tom Wiersma, Greg Paksi and Judy Hyde.

Members Present: Lisa Suidgeest, Shannon Thelen, Sara Heibeck, Carol Boak, Sandy Stewart and Sandy Jury.

Call to Order: Meeting called to order at 6:34 p.m.

Additions/Revisions to agenda: No additions/Revisions to the agenda.

Additions/Revisions to minutes: No revisions/corrections.

Ellen Zbiciak made a motion to approve the minutes.
Motion was seconded by Deb Hallenbeck.
Motion approved.

AD Report:

Chris advised that the spring Rally was set for Tuesday, 3/25/2014. Chris was looking for feedback as to whether the group would want the rallies to continue or whether another way would be better to reach more people. Chris mentioned that an alternative could possibly be a powerpoint presentation – electronically on infinite campus.

Rallies are held for 1) information, 2) Recognition of teams and 3) coaches to meet parents.

Chris mentioned spring sports were off to a slow start due to weather.

Chris advised that the gold cart was back and ready for use. Chris to find out what, if any is owed by the boosters. Special thank you to Bruce Delong.
Funding Requests:

1) Mark Laceski was present at the meeting to request funding for Varsity Girls Basketball Uniforms. Request was for 2 sets of Nike Uniforms (home and away) at $125.00/each. Total cost would be $3,750.80. It was brought up that the $2,696.31 donated by the Grid Iron Club was earmarked for these uniforms. When the donation was given to Athletic Boosters, this was not in writing with the donation. Chris advised that the Athletic Department would fund the balance if the Grid Iron money was put toward this purchase.

Tabling this request until we get clarification as to whether the money was donated specifically for Girls Basketball Uniforms by the Grid Iron Group. Pam Butts to follow up on donation request.

Motion was made by Missy Davis to table this item until we had further information.
Motion was seconded by Sue Webster.
Motion approved.

2) Dave Mohre was present at the meeting to request funding for a Concrete pad around the discus area at the track. Quote was provided at $3,200.00. It was also requested to have a concrete pad for future shed. Quote was for $400.00. Total funding request was $3,600.00. Contractor would be Ron Kingsbury. They would like to be able to use this school year – so timing on decision is critical.

Motion was made by Jan Motz to fund $2,500 dollars for the two concrete pads for the track area.
Motion was seconded by Sue Webster.
Motion Approved.

Treasurer's Report: Summary shows a starting balance at end of February for $35,415.03 after committed items the balance would be: $23,899.44. Pending items included softball jackets totalling $2,275, Cheer Jackets totalling $1,563.95 and cheer uniforms totalling $1,000.00.

Motion made by Jan Motz to approve the Treasurer's report.
Motion seconded by Stephanie Dyer.
Motion approved.

NEW BUSINESS:

1) Athletic Banners – Jan Motz brought up that we should look into purchasing St. Johns banners to display at athletic events. Other
schools have them a tournaments and matches to show their support. Banners not be specific to each sport – but St. Johns Redwings in general. Jan is going to provide pictures of banners up to the $150.00 for later discussion.

2) Mint Festival Application – We will pay the $100.00 application fee to have a booth at the Mint Festival.

3) Drive One for Your School – Missy advised the Spring fundraiser was already held, she will keep in contact with them for the summer event.

4) Position Nominations for officers, will need to form a committee. Open positions for 2014-2015 school year would be:

   Ellen Zbiciak
   Deb Hallenbeck - Treasurer
   Stephanie Dyer
   Tom Wiersma
   Laurie Ballinger – Secretary

   Nominees for officers for 2014 – 2015:

   Laurie Ballinger
   Carol Boak
   Stephanie Dyer
   Sara Heibeck
   Sandy Jury
   Lisa Suidgeest
   Shannon Thelen

   Trustees will vote in April.
   Board voted on in May.

OLD BUSINESS:

None

MERCHANDISE: Jan reported school store is closed. Committee will work to get items to display at Mint Festival.

CONCESSIONS:

Was brought up whether we want to sell concessions for track events. There are 3 home track meets, two in April and one in May. It was recommended to have some healthy snack foods added to the choices, as the kids are up there for several hours without eating.

Lisa Suidgeest advised she will be going through the Health Department training as
one person needs to have this training.

Requesting to check on a new A frame Board used in concessions— we are currently borrowing from the Lions Club and need to return.

Requesting to get more parent volunteers involved next year versus just boosters members to help in concessions.

**SPECIAL EVENTS/ PUBLICITY:** Stephanie Dyer advised she had to turn down May dates offered by Ace Gaming for Texas Hold E'm due to lack of attendance.

Date of next meeting will be Wednesday, April 16th at the High School in the Commons area.

Ellen Zbiciak made a motion to adjourn the meeting at 8:26 PM.
Sue Webster seconded the motion.
Motion approved.
Redwing Athletic Boosters Minutes

Wednesday April 16, 2014
6:30 PM
Cafeteria


Trustees Absent: Judy Hyde, Cathy Davis, Tom Wiersma, Laurie Ballinger.

Call to Order: Meeting called to order at 6:35 p.m.

Additions/Revisions to agenda: None. Motion to approve by Jan Motz, seconded by Ellen Zbiciak.

Additions/Revisions to minutes: None. Motion to approve with type corrections by Missy Davis, seconded by Carol Boak.

AD Report: No new funding requests to present.

Treasurer's Report: Summary shows a balance of $26,898.80; after committed items: $17,194.18. Motion made to approve by Greg Paksi, seconded by Jan Motz.

New Business:

Elections were held and the following new trustees were chosen:

Carol Boak – 11 votes – 2 year trustee
Stephanie Dyer – 10 votes – 2 year trustee
Laurie Ballenger – 9 votes – 2 year trustee
Sara Heibeck – 8 votes – 2 year trustee
Shannon Thelen – 8 votes – 2 year trustee
Sandy Jury – 7 votes
Tim LeVeck – 7 votes
Total of 60 votes cast, we had 5 openings. Top five votes earned trustee position. Ballots were counted by Pam Walsh and Lisa Suidgeest.

Officer Elections to take place at the next meeting. Committee Chairpersons will also be confirmed at the next meeting.
Old Business:

Grid Iron Club donation to the boosters was intended for Girls Basketball team for the purchase of new uniforms. We received a signed letter from the officers of the Grid Iron Club stating such. The original letter will be kept on file.

Scholarships: We have applicants for the RAB scholarships for 2014. Pam Butts will follow up with Chris Ervin.

Committee Reports:

Merchandise:

a) Merchandise committee will be in Mint Festival, Aug 8th and 9th.
b) Will be selling kids merchandise at parent/teacher conferences.
c) Informed that Sport Stop will be opening a store in downtown SJ. We will still be working closely with them.
d) Meeting planned for July 8th for all interested members in joining the committee.

Concessions:

b) Total income profit $8,888.26 an increase of $927.68 from last year.

Special Events:

No new events

Misc:

Motion to adjourn made at 7:20 pm. by Ellen Zbiciak and seconded by Missy Davis.
Redwing Athletic Boosters
Minutes
May 14, 2014
6:30 PM
St. Johns High School
- Commons Area

Trustees Present: Laurie Ballinger, Pam Butts, Deb Hallenbeck, Stephanie Dyer, Jan Motz, Susan Webster, Tom Wiersma, and Judy Hyde.

Trustees Absent: Kathy Davis, Missy Davis, Ellen Zbiciak, and Greg Paksi.

Members Present: Lisa Suidgeest, Shannon Thelen, Sara Heibeck, Carol Boak, Sandy Stewart and Karen Feldpausch.

Call to Order: Meeting called to order at 6:34 p.m.

Additions/Revisions to agenda: Added 2014 Scholarships to the agenda.

Additions/Revisions to minutes: Break down attendees by Trustees or Member/

Stephanie Dyer made a motion to approve the minutes.
Motion was seconded by Sue Webster.
Motion approved.

AD Report:

No AD report as Chris was not present.

Funding Requests:

No funding requests this month.

Treasurer’s Report: Summary shows a starting balance at end of April for $24,560.99 after committed items the balance would be: $17,939.31. Pending items included Cheer Jackets totalling $1,563.95, track concrete totalling $2,500.00, and girls basketball uniforms totalling $2,500.00

Was reported that concessions for April track events were:
April 22, 2014 $444.02 – ($200.00 start up cash)
April 29, 2014 $798.60 – ($200.00 start up cash)
Deb created a list of the past four years donations totalling $129,316.00

Need to get new signature card from the bank removing Deb Hallenbeck, Tom Wiersma, and Pat Walsh, and adding Carol Boak – Treasurer.

Will need 9 bags at $200.00 each for a total of $1800.00 for the first opening football game in August.

Motion made by Jan Motz to approve the Treasurers report. Motion seconded by Sarah Heibeck. Motion approved.

NEW BUSINESS:

1) Track Records – tabled this item as Chris was not at the meeting to discuss. They had undefeated season and would like to recognize that.

2) Vote for officers – New 2014-2015 Officers are:

   President – Pam Butts
   Vice President – Sue Webster
   Secretary – Stephanie Dyer
   Treasurer – Carol Boak

Motion was made by Jan Motz to approve the above listed Officers for the 2014-2015 School Year. Motion seconded by Sara Heibeck. Motion Approved.

3) Scholarships: The below 13 applicants for the 2013-2014 Scholarship were reviewed and approved to have met all the criteria to receive a $200 scholarship once they provide their college acceptance letters.

   Nate George
   Tony Motz
   Claire Whitford
   Stephanie Whitford
   Brock Labar
   Adam Zbiciak
   Heather Pung
   Matt Wiersma
   Kalvin Butts
   Madison Webster
   Nick Hallenbeck
   Bridget Voison
   Chelsey Thelen

Was discussed that we should clarify on the scholarship application, and perhaps give some examples of what would and would not be acceptable under the community service portion of the application. Stephanie Dyer and
Judy Hyde will work on clarifying these qualifications.

Motion was made by Judy Hyde to accept all 13 applicants listed above to receive the $200.00 scholarship from the Athletic Boosters. Motion seconded by Sara Heibeck. Motion approved.

OLD BUSINESS: No old business to discuss.

MERCHANDISE: Jan reported that we are in need of some shelves in the school store. Shannon Thelen will check the MSU surplus store and see if she can find any.

Tuesday, July 8th at 6:30 there will be a meeting at "The Nest" to order merchandise for the upcoming school year and Mint Festival.

Jan was requesting to have around 100 of the ponchos that we currently have in stock be donated to the track team. This is being tabled to see if there are any events that these $2.00 items can be sold, and how to market them.

CONCESSIONS:

Lisa Suidgeest advised that she would like to purchase an A frame from Michigan Graphics costing around $75.00. We were previously borrowing one from the Rotary Group.

Motion was made by Shannon Thelen to approve the purchase of an A Frame for the Concessions area in the amount of $75.00. Motion was seconded by Sue Webster. Motion approved.

SPECIAL EVENTS/ PUBLICITY: Pauli Ford will advise on future dates for the Drive One for Your School coming up this fall. Was brought up that maybe it should be held during a Volleyball tournament on October 11, 2014 since 16 schools will be participating.

Date of next meeting will be Wednesday, June 11th at the High School in the Commons area.

Carol Boak made a motion to adjourn the meeting at 7:45 PM. Sara Heibeck seconded the motion. Motion approved. Meeting adjourned.
Redwing Athletic Boosters Minutes

Due to the cancellation of the July RAB Meeting, a special email meeting was held on July 15-July 17

Agenda item:

Vote needed to bring a nutrition speaker in from MSU SNAPP in August per the following:

Aug 6th 6 PM (football) and 7.30 PM for other athletes. 2 talks with total of 40-100 athletes.

We will do both groups for $180 if we can also have an information booth set up before and during the parent meeting and the AD agrees to tour our new facility. Typically, it would be $150 per session of 20-40 athletes but we will do both talks for $180 (charge for 1 talk of 41-100 athletes) since St Johns has been doing this for the past few years.

Result:
On July 17, all 12 voting members approved moving forward with this presentation.
**Redwing Athletic Boosters Minutes**

August 13, 2014
6:30 PM
St. Johns High School
- Commons Area

**Trustees Present:** Laurie Ballinger, Jan Motz, Susan Webster, Carol Boak, Missy Davis, Greg Paksi, Kathy Davis, Sara Heibeck, Shannon Thelen, Karen Feldpausch, and Sandy Jury.

**Trustees Absent:** Stephanie Dyer,

**Members Present:** Lisa Suidgeest, Diann Wilson, Deanne Purtill, Shana Schneider, and Jackie Desander.

**Call to Order:** Meeting called to order at 6:32 p.m.

**Additions/Revisions to agenda:** No revisions.

**Additions/Revisions to minutes:** No revisions to the minutes.

Jan Motz made a motion to approve the May and July minutes. Motion was seconded by Sara Heibeck. Motion approved.

**AD Report:**

Chris reported that the concessions lottery was held on 8/23/14. There was a change to the schedule – JV Volleyball was changed from 8/23 to 8/22.

Redwing Rally will be held on Monday, August 25th at 7 PM. Requesting a booster member speak at the Rally.

This year we will be hosting three State Tournaments – 1) Volleyball, 2) Soccer, and 3) Basketball. Soccer Club will handle the soccer concessions.

**CAAC Passes** – Chris passed out the passes to booster members.

Advertising – advertising banners are available for $750.00 and will be displayed around the football stadium. Chris wondered if the boosters would like to pay to
sponsor a sign.

Chris will find the extra concessions key. Currently Lisa has the only key.

**Funding Requests:**

No funding requests this month.

**Treasurer’s Report:** Summary shows a starting balance at end of July for $25,005.06 after committed items the balance would be: $23,594.00. Pending items include $2,600.00 in scholarships, $2,500.00 for track concrete, and $86.81 in sales tax.

Kathy Davis agreed to make all the cash deposits.

Motion made by Greg Paksi to approve the Treasurers report.
Motion seconded by Sue Webster.
Motion approved.

**NEW BUSINESS:**

1) Vote to replace President - Pam Butts and Officer Judy Hyde.

Jan Motz made a motion to nominate Sue Webster for President (to replace Pam Butts – who resigned)
Motion seconded by Kathy Davis
Motion Approved.

Carol Boak made a motion to nominate Kathy Davis as Vice President (to replace Sue Webster – who was elected as President).
Motion seconded by Jan Motz.
Motion Approved.

Jan Motz made a motion to nominate Sandy Jury as trustee (to replace Judy Hyde - who resigned).
Motion seconded by Sara Heibeck.
Motion Approved.

Sara Heibeck made a motion to nominate Karen Feldpausch as trustee.
Motion was seconded by Carol Boak
Motion Approved.

Missy Davis will update the officers and trustees on the website.

**OLD BUSINESS:**

1) Track Records – Chris advised that the track Record Board will be in the new gym on the East wall. Bruce Delong will be making the sign.
2) Scholarships – tabling until Stephanie Dyers is present. Need to make
it clear, what is considered community service in order to get credit for the scholarship application.

**MERCHANDISE:** Jan reported that we made $1,300.00 at the Mint Festival. The "Nest" will be open during orientation on 8/20 and 8/21. It will also be open during Curriculum Night on 9/8.

The Nutritional Speaker in August – Cost was $180.00 and there were about 45 football players that attended the first session and athletes from 10 other sports attended the second session.

8/14 – store set up 8/14 at 6 PM. Jan requested help from whoever can make it.

**CONCESSIONS:**

Lisa Suidgeest sent around a concessions sign up sheet during the meeting.

Wednesday, August 27 – Lisa requested booster members to attend in order to be trained to open and close concessions.

The new A-Frame is in

Sunday, 8/17 at 4 PM – requesting members to clean the Rotary Building.

Lisa is updating the Booster Contact List – requesting updated phone numbers.

Concessions Income List was passed out showing revenue and expenses incurred through April- May, 2014.

**SPECIAL EVENTS/ PUBLICITY:**

Missy Davis reported that Drive One For Your School will take place on Saturday, October 11, 2014 from 9 AM – 4 PM. This will be the same day as the 16 team Volleyball Districts. The maximum amount of drivers you can get credit for is 300.

Missy is going to hold a preregistration sign up at the Varsity football game for this event.

Date of next meeting will be Wednesday, September 10th at the High School in the Commons area.

Greg Paksi made a motion to adjourn the meeting at 7:37 PM. Sara Heibeck seconded the motion. Motion approved. Meeting adjourned.
MEETING MINUTES

Trustees Present: Susan Webster, Kathy Davis, Carol Boak, Stephanie Dyer, Sandy Jury, Karen Feldpausch, Laurie Ballinger, Missy Davis

Trustees Absent: Sara Heibeck-Jones, Shannon Thelen, Jan Motz, Greg Paksi

Members Present: Sandy Stewart, Lisa Suidgeest, Diann Wilson, Jackie DeSander, Deanne Purtill, Wendy Ward, Stephanie Hein, Shana Schneider

Call to Order: The meeting was called to order by Susan Webster at 6:31 p.m.

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<tr>
<th>Agenda Item</th>
<th>Notes</th>
<th>Action Items</th>
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<tbody>
<tr>
<td>1 Additions/Revisions to Agenda</td>
<td>No additions or revisions</td>
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<td>2 Approval of Minutes</td>
<td>Motion was made by Kathy Davis to approve the minutes of the August 2014 meeting. Motion was seconded by Sandy Jury.</td>
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<td>3 Athletic Director's Report</td>
<td>Chris Ervin reported the following:</td>
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<td>- In the past there has been discussion about only Booster officers getting athletic league passes, but Chris has always been able to provide them to all members. However, he is now going to have to limit the league passes to officers. This year he is able to provide a family pass to new members. Anyone who wasn't at last month's meeting or willing to swap their league pass for a family pass, please contact Chris.</td>
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<td>- Chris asked which Boosters have keys. Lisa Suidgeest reported that she has one key to the rotary building that she received from Pam Walsh. Jan Motz has the key to The Nest. Members indicated that Pam Butts and Ellen Z. may still have keys.</td>
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<td>- The swim record board is currently being installed; other record boards are in line to be installed next.</td>
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<td>Lisa Suidgeest asked Chris if the Equestrian Team submitted a funding request. At the time of the meeting, Chris had not received a request. Lisa reported that the team may be submitting a request for shirts and she advised them of the process. Chris indicated that if the shirts are an item that kids would be keeping after the season, they would have to be purchased by students at fair market value. Per MHSAA rules, no groups/team get anything for free to keep after the season. Equestrian is not MHSAA sanctioned and they don't receive money from district. They have worked 50/50s and have signed up for concessions.</td>
<td>Chris will talk with Kathy and see where the request is at.</td>
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<td>Treasurer's Report</td>
<td>Carol Boak presented the Treasurer's report.</td>
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<td>- Summary shows a month-end balance of $15,324.42.</td>
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<td>- Outstanding items include 5 scholarships remaining to be paid @ $200 each and Sam's Club/Walmart charges totaling $577.63.</td>
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<td>- Balance after paying outstanding items: $13,746.79</td>
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<td>The motion was made by Laurie Ballinger to approve the Treasurer's report as presented. Missy Davis seconded the motion.</td>
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<td>Funding Request</td>
<td>There were no funding requests this month.</td>
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<td>6</td>
<td>New Business</td>
<td>No new business this month. There were many new members present and introductions were made. Welcome!!</td>
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<td>7</td>
<td>Old Business</td>
<td>Per Chris Ervin's AD report, the track record board will be installed shortly.</td>
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<td>Brief discussion occurred around the scholarship criteria. Chris indicated that students are beginning to ask questions. Stephanie Dyer will submit a draft update of the application at the next meeting so that it can be given to Chris and posted on the website ASAP.</td>
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<td>Regarding the Booster volunteer list, Stephanie will get a copy of the list to Lisa S., Missy Davis, and Susan Webster. Stephanie Hein requested contact info for board posted on the website or somewhere. Missy Davis will take care of that.</td>
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<tr>
<td></td>
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<td>Missy will put officer and trustee contact info on website</td>
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<td></td>
<td></td>
<td>Stephanie Dyer will get scholarship criteria to Chris</td>
</tr>
</tbody>
</table>
Committee Reports
- Merchandise
- Concessions
- Special Events and Publicity
  - Drive One for your School
  - Texas Hold 'em

**Merchandise:** Jan Motz was not present to provide a report.

**Concessions:** Lisa Suidgeest reported the following:
- The cappuccino/hot chocolate machine is on the blink right now. Lisa has been trying to find people to fix it. She will work on an estimate and bring it to Boosters for approval.
- The volunteers for concession volunteers for fall season are all set. We could use additional support for opening and closing on Homecoming. Please leave the weather report paper on the clipboard at closing.

**Special Events/Publicity:**
- Missy Davis reported that flyers will be handed out to teams about the Drive One for your School event on October 11. Missy coordinated a sign-in at last Varsity game. Missy still needs to coordinate volunteers for the Oct 11 event and will send out emails. Chris will put it on the announcements in order to recruit student volunteers and mention that this is a way that they could earn their volunteer hours. Chris will also put info in the CCN. Chris suggested making a competition among that day's visiting Volleyball teams and offering pizzas for the team that has the most drivers. Missy suggested a competition among our own teams, such as $100 for highest percentage of test drives or percentage of the money earned that day. Announcements will be made at SJYAA football games that day too.
- Stephanie Dyer indicated that the Texas Hold 'em events are on hold until the pending legislation is resolved.
- The group brainstormed additional ideas for fundraising including cleaning the MSU stadium, working MSU concessions, selling programs at MSU

Lisa will get repair estimate

Chris will put request for student volunteers on the announcements and will also put info about the event in the Clinton County News

Missy will work on getting volunteers to work the event

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**Adjournment:** At 7:21, a motion was made by Laurie Ballinger to adjourn the meeting. Carol Boak seconded the motion.

Respectfully Submitted By:
Stephanie Dyer
# MEETING MINUTES

**Trustees Present:** Susan Webster, Kathy Davis, Carol Boak, Stephanie Dyer, Sandy Jury, Karen Feldpausch, Laurie Ballinger, Missy Davis, Greg Paksi, Sara Heibeck-Jones  
**Trustees Absent:** Shannon Thelen, Jan Motz

**Members Present:** Sandy Stewart, Lisa Suidgeest, Diann Wilson, Jackie DeSander, Nicki McCastle

**Call to Order:** The meeting was called to order by Susan Webster at 6:34 p.m.

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Notes</th>
<th>Action Items</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Additions/Revisions to</td>
<td>No additions or revisions</td>
<td></td>
</tr>
<tr>
<td>1 Agenda</td>
<td></td>
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</tr>
<tr>
<td>2 Approval of Minutes</td>
<td>Motion was made by Laurie Ballinger to approve the minutes of the</td>
<td></td>
</tr>
<tr>
<td>2 September 2014</td>
<td>September 2014 meeting. Motion was seconded by Missy Davis.</td>
<td></td>
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<tr>
<td>3 Athletic Director's</td>
<td>No report</td>
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<tr>
<td>Report</td>
<td></td>
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<tr>
<td>4 Treasurer's Report</td>
<td>Carol Boak presented the Treasurer's report.</td>
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<tr>
<td>4.1 Summary shows a</td>
<td>Month-end balance of $23,405.14</td>
<td></td>
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<tr>
<td>month-end balance of</td>
<td></td>
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<tr>
<td>$23,405.14</td>
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<tr>
<td>4.2 Outstanding items</td>
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<tr>
<td>include:</td>
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<td>o 5 scholarships</td>
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<td>remaining to be</td>
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<td>paid @ $200 each</td>
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<td>o Sam's Club/Walmart</td>
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<tr>
<td>charges totaling</td>
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<td>$673.56</td>
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<td>o Kroger Rewards deposit</td>
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<td>$53.75</td>
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<td>4.3 Balance after paying</td>
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<td>outstanding items: $21,785.33</td>
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</table>

Carol Boak will work to contact the scholarship winners that have not yet submitted for their award. Money earned by teams working concessions is paid at the end of the season.
<table>
<thead>
<tr>
<th>5</th>
<th>Funding Request</th>
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<tbody>
<tr>
<td>• Follow-up on status of Equestrian request</td>
<td>Lisa S. found out that they picked up the paperwork and were only hoping for a meal reimbursement. What is the process for accessing a funding request? Currently, they are available through Chris Ervin. Missy Davis will look into posting it on our website.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>6</th>
<th>New Business</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Consideration of November's meeting at Spartan Performance</td>
<td>Discussion around meeting there with an earlier start time. This seems like an easy way to earn opportunities for our students to receive free sessions. Susan will follow up with Spartan Performance.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>7</th>
<th>Old Business</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Scholarship Criteria amendment</td>
<td></td>
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<tr>
<td>• Contact info of Booster officers and trustees on website</td>
<td></td>
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<tr>
<td>• Status of repair estimate on Hot Chocolate machine</td>
<td>Stephanie shared the updated scholarship forms which reflect changes that were discussed in May. A small group volunteered to meet after the meeting tonight to review the changes. Stephanie will send to Missy and Chris to be posted on website. Missy wants to find more information about how to make contact information “clickable” on the website. She will talk with Chris. Machine has been fixed for a cost of $50! It’s good to go and worked great last Friday night.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>8</th>
<th>Committee Reports</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Merchandise</td>
<td></td>
</tr>
<tr>
<td>• Concessions</td>
<td></td>
</tr>
<tr>
<td>• Special Events and Publicity</td>
<td></td>
</tr>
<tr>
<td>o Drive One for your School</td>
<td><strong>Merchandise:</strong> Jan Motz was not present, so no updates were available. Some discussion about what updates we want now that we really don’t keep much inventory. Does Kevin give monthly reports on what was ordered? How do we track that? Someone suggested it’s tracked seasonally?</td>
</tr>
</tbody>
</table>

|  |  |
| 8 | Concessions: Lisa Suidgeest reported the following:  |
|  | • There is a possibility that we will have a home game on October 31 for playoffs. We won’t know for certain until the Sunday before. Lisa will send out an email for volunteers to work  |
|  | • Everything is going well with concessions. Itemized information is available from Lisa upon request. Ted is a spreadsheet wizard (per Lisa!).  |

|  | Special Events/Publicity:  |
|  | • Missy will use the Booster tent on Saturday. We have an anonymous donation  |

The motion was made by Stephanie Dyer to approve the Treasurer's report as presented. Missy Davis seconded the motion.
of $500 from someone who bought a new vehicle from Pauli Ford and can't be at
the event on the 11th. We discussed putting an acknowledgement in the paper
after the event. Missy needs to check with Chris regarding details for the day.
- Missy has put much effort into securing volunteers, but would welcome more
  help, even partial shift workers. Of the 41 sports teams who were given flyers,
  zero volunteers responded. This is a problem!
- A pizza party will be provided for the team that has the most test drivers. Chris
  will send out an all-district text the morning of the event and announcements
  will be made at the SJYAA football games that day. Boosters and Pauli will donate
  coffee and cups for the event.

Adjournment: At 7:26, a motion was made by Carol Boak to adjourn the meeting. Laurie Ballinger seconded the motion.

Respectfully Submitted By:
Stephanie Dyer
# MEETING MINUTES

**Trustees Present:** Susan Webster, Kathy Davis, Sandy Jury, Greg Paksi, Jan Motz, Laurie Ballinger, Missy Davis  
**Trustees Absent:** Carol Boak, Stephanie Dyer, Karen Feldpausch, Shannon Thelen, Sara Heibeck-Jones  

**Members Present:** Sandy Stewart, Tim Leveck

**Call to Order:** The meeting was called to order by Susan Webster at 6:36 p.m.

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<tr>
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<td>No additions or revisions</td>
</tr>
</tbody>
</table>
| 2 | Approval of Minutes  
- November 2014 | Motion was made by Jan Motz to approve the minutes of the November 2014 meeting. Motion was seconded by Kathy Davis. Motion approved. |  |
| 3 | Athletic Director’s Report | Chris Ervin reported the following:  
- Chris handed out a budget presentation information sheet (attached to minutes)  
- All monies are part of the general fund  
- ¾ of the budget is for coaching salaries and transportation. This budget cannot be touched. Activities participation fees and advertising revenue go into this budget.  
- ¼ of budget is operational. Revenue for this budget is generated through gate receipts, annual passes, tournament entry fees. Expenditures from this budget include: league dues ($3000 yr), equipment, official fees (1/3 of the operational budget), rental fees (golf course, porta-johns), tournament fees (golf, wrestling), travel (hotel costs), uniforms  
- Of the 22 sports, 8-9 do not have gate revenue (baseball, softball, golf, tennis, soccer) |  |
| 4 | Treasurer’s Report | • Summary shows a month-end balance of $20,317.17, which includes outstanding items.  
• It was noted that on 10/9 football was paid $590.76; however the maximum for working concessions is $300.00.  
The motion was made by Jan Motz to approve the Treasurer’s report with correction. Missy Davis seconded the motion. Motion approved. |
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</thead>
<tbody>
<tr>
<td>5</td>
<td>Funding Requests</td>
<td>There were no funding requests this month. In March, we may anticipate request to fund three nights of hotel rooms for wrestling state tournaments.</td>
</tr>
</tbody>
</table>
| 6 | New Business | **Athletic budget information**  
See the above notes regarding Chris Ervin’s budget presentation.  
The group discussed increasing the amount of money given to each team working concessions. Consider telling them the amount before the lottery in August and re-evaluate the amount each year.  
The group discussed Boosters supporting extra events, such as state tournament costs, versus buying uniforms. |
| 7 | Old Business | **Status of policy review from old minutes (Shannon Thelen)**  
**Status of most recent By-laws**  
Shannon Thelen was not at meeting.  
Need to review and confirm which by-laws are the most recent and publish them on the website. Last version appears to be 2007, but some members recall updating the by-laws. |
| 8 | Committee Reports | **Merchandise:** Jan Motz reported the following:  
• The Nest is all scheduled.  
**Concessions:** Lisa Suidgeest reported the following:  
• Concessions schedule was passed around  
• Tim Leveck asked to be given requests for concessions purchases. He may be able to facilitate getting free or  
|
Texas Hold 'em discounted items. Lisa Suidgeest to get in touch with him.

**Special Events/Publicity:**
- Drive One for Your School netted $3840.00
- Missy shared ideas for having "celebrity coach" drivers next year
- Also should target students that are 18 years and older to test drive

**Adjournment:** At 7:48, a motion was made by Greg Paksi to adjourn the meeting. Laurie Ballinger seconded the motion. Motion approved.

Notes taken at the meeting by: Laurie Ballinger

Respectfully Submitted By:
Stephanie Dyer