District Office
501 West Sickels Street
St. Johns, MI 48879
Telephone: 989.227.4050
Fax: 989.227.4099
www.sjredwings.org

TITLE: 9th Grade Boys Head Baseball Coach	FLSA: Exempt
REPORTS TO: Director of Athletics and Student Activities	POSTED: January 30, 2023
SALARY: Subject to SJEA Master Agreement	NUMBER OF DAYS: Spring Season starting in the 2022-2023 school year
LOCATION: St. Johns High School	

POSITION SUMMARY

Under direction of the athletic director, plans and provides for appropriate learning experiences for students. Provides an atmosphere and an environment conducive to the intellectual, physical, social and emotional development of individuals to ensure success for every student. Supervises students in a variety of school related settings. Communicates and interacts with students, parents, staff and community. Develops, selects and modifies instructional plans and materials to meet the needs of all students. Monitors appropriate use and care of equipment, materials and facilities.

DUTIES AND RESPONSIBILITIES

These duties and responsibilities are judged to be "essential functions" in terms of the Americans With Disabilities Act (ADA). The statements below are intended to describe the general nature and level of work being performed by a person in this position. They are not to be construed as an exhaustive list of all duties that may be performed by such a person.

- Plans a program to ensure success for every student.
- On a regular and consistent basis, meets and instructs assigned practices/meets in the locations and at the times designated.
- Creates a coaching environment that provides for student involvement in the learning process and enables each student to achieve learning objectives.
- Provides an instructional program to meet the needs of all students, including students with disabilities.
- Prepares for practices and meets assigned, and shows written evidence of preparation upon request of immediate superior.
- Plans for and utilizes instructional methods, resources and evaluation techniques which motivate and enable each student to achieve learning objectives.
- Take all necessary and safety precautions to protect students, equipment, materials and facilities.
- Maintains accurate and complete records as required by law, St. Johns Public Schools policy and administrative regulation.

- Assists the administration in implementing all policies and rules governing student life and conduct and, for practices and games, develops reasonable rules of behavior and procedure, and maintains order in practices and games in a fair and just manner.
- Makes provision for being available to students and parents for education-related purposes outside the instructional day when required or requested to do so under reasonable terms.
- Establishes relationships with colleagues, students, parents and community which reflect recognition of and respect for every individual.
- Plans and supervises purposeful assignments for assistants. May evaluate assistants job performance with department heads and/or administrators.
- Appraises his/her own effectiveness and demonstrates successful application of skills and information acquired to increase effectiveness. Strives to maintain and improve professional competence.
- Participates in school management and shares responsibility for the total school program.
- Attends staff meetings when available.

RECOMMENDED EMPLOYMENT QUALIFICATIONS

EDUCATION:
- High School diploma or equivalent is required.
- Associate's degree or higher - *preferred*.

EXPERIENCE:
- Previous record of positive high school coaching and competitive experiences in the sport is *preferred*.
- Teaching experience is *preferred*.
- Experience working with high school age students is *preferred*.

CERTIFICATES, LICENSES REGISTRATIONS:
- CPR certification, first aid training, and AED training are required.
- Concussion awareness training required.
- Valid Michigan Teaching Certificate - *preferred*.

OTHER KNOWLEDGE, SKILLS AND ABILITIES:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Ability and willingness to work with students, staff and administration.
- Ability to teach fundamentals of the sport along with strategy, rules and regulations.
- Commitment to philosophy of fair play and sportsmanship.
- Commitment to support the school, school district, conference and attend related meetings.
- Ability and willingness to communicate with parents, community and press or media
- Availability for practices, contests and bus trips.
- Knowledge of Michigan High School Athletic Association (MHSAA) requirements
- Ability to work effectively with administrators, colleagues, central office and school based staff, students, parents and community.
- Excellent oral and written communication and human relations skills.

The information contained in this job description is for compliance with the American with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

PHYSICAL DEMANDS:
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit, run, talk or hear. The employee frequently is required to walk and stand and move quickly. Ability to move around the school including stooping, bending, standing for extended periods and moving heavy objects. Crisis intervention may require participating in physical restraints. Specific vision abilities required by this job include close vision, color vision and depth perception. While performing the duties of the job the employee will be required to leave the building.

WORK ENVIRONMENT:
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment usually varies. Work is performed indoors and outdoors.

If interested in this position, please apply through FastTrack.
A completed online application is required for all applicants.
This position will be posted until filled.

It is the policy of St. Johns Public Schools that no person or applicant shall be discriminated against based on any protected class, be excluded from participation in, or be denied the benefits of any program or activity and in employment.