

**St. Johns Public Schools  
St. Johns, Michigan  
Minutes of COW Meeting of the Board of Education  
Held on June 11, 2018**

The St. Johns Board of Education met in the Wilson Center Board Room for a Committee of the Whole Meeting on Monday, June 11, 2018. President Darragh called the meeting to order at 7:00 p.m.

**CALL TO ORDER**

Member Tennant was appointed Acting Secretary for the meeting.

**APPOINTMENT OF  
ACTING  
SECRETARY**

Members Present: Darragh, Drabek, Kirk, Nelson, Tennant, Watson, Student Representative Tahvonen, and Student Representative Ernst.

**ATTENDANCE**

Members Absent – Dedyne

President Darragh recommended that item V proceed item IV in the agenda. There was consensus on the change.

**AGENDA  
APPROVED**

Motion by Member Nelson, second by Member Kirk, to approve the agenda as revised. Motion passed.

Motion by Member Watson, support by Member Kirk, to approve the COW Meeting minutes from the meeting held on May 21, 2018, and the Executive Session Minutes from the May 21, 2018.

**APPROVAL OF  
MINUTES**

Motion approved.

DJ Logan, Gateway North kindergarten teacher shared information on the gardens that are planted at Gateway North Elementary School.

**PUBLIC  
COMMENTS**

Deb Davis, Girls Gymnastics Coach, expressed her concerns on the decision to end the hosting of the girls gymnastics program.

**INFORMATION AND  
REPORTS**

Director of Business and Finance Kelly Corbett provided the proposed budget for the 2018-2019 Fiscal Year. She also provided an update on the L-4029 Tax Levy, and the 2017-2018 Fiscal Year Budget Revision.

**BUDGET HEARING  
AND UPDATES**

Director of Business and Finance Kelly Corbett provided an update on the State Aid note for the 2018-2019 school year.

**STATE AID NOTE  
FOR 2018-2019  
SCHOOL YEAR**

Superintendent Palmer provided information on the renewal of the 2018-2019 MHSAA Membership Resolution.

**2018-2019 MHSAA  
MEMBERSHIP  
RESOLUTION**

Director of Curriculum Jason Gnegy provided information on the iReady program that the district would like to use for student assessment.

**iREADY  
DIAGNOSTIC  
BENCHMARK  
ASSESSMENT**

Director of Curriculum Jason Gnegy provided the list of teachers recommended for tenure.

**TEACHER TENURE  
RECOMMENDATIONS**

Network Supervisor Wendy Andrzejewski provided information on the replacement of computers in the High School CAD lab.

**CAD LAB  
COMPUTER  
REPLACEMENT  
PLAN**

Network Supervisor Wendy Andrzejewski provided information on the license renewals for Infinite Campus, Micro Focus (formerly Novell), and the Edgenuity software.

**INFINITE CAMPUS  
RENEWAL**

**MICRO FOCUS**

**LICENSE  
RENEWAL  
EDGENUITY  
RENEWAL**

Network Supervisor Wendy Andrzejewski provided information on a plan to replace physical servers that house our virtualized servers.

**SAN/SERVER  
REPLACEMENT  
PLAN**

Network Supervisor Wendy Andrzejewski provided information on the plan to repurpose physical servers with new hard drives for use with the security camera software.

**HP HARD DRIVE  
PURCHASE FOR  
REPURPOSING  
SERVERS PLAN**

Network Supervisor Wendy Andrzejewski provided information on the upgrade to the security camera software, and a plan to address security camera preventive maintenance and replacement.

**MILESTONE  
XPROJECT+  
SECURITY  
CAMERA  
SOFTWARE  
UPGRADE**

Director of Business and Finance Kelly Corbett provided information on the cost and plan to repaint the interior of Eureka Elementary School.

**PAINTING AT  
EUREKA**

Director of Business and Finance Kelly Corbett provided information on contracts for the non-union support staff.

**NON-UNION  
SUPPORT STAFF  
CONTRACTS**

Superintendent Palmer summarized the new hires that have recently occurred in the district.

**STAFFING  
NEW HIRE**

Superintendent Palmer summarized the resignations that the district has recently received.

**RESIGNATION**

**DISCUSSION ITEMS**

Superintendent Palmer summarized the changes made to the high school handbook, per a suggestion from the Board of Education.

**BUILDING  
HANDBOOK  
UPDATES**

Athletic Director Chris Ervin provided an update and additional information on the girls gymnastics program.

**GIRLS  
GYMNASTICS  
HOSTING  
DISSOLUTION**

Motion by Member Kirk, support by Member Watson, to approve the consent grouping Number VII A1, A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, B1, B2, B3, and B4.

**APPROVAL OF  
CONSENT  
GROUPING ITEMS**

Motion approved.

Approved the hiring of Mackenzie Graff-Gateway North Elementary 2<sup>nd</sup> Grade, Elizabeth Hurren-Oakview South Elementary 4<sup>th</sup> Grade, Katlin Kindel-Adventure Club/Little Wings, Joy Kilanowski - Eureka Elementary 3<sup>rd</sup> Grade, Caroline Whitford-Gateway North Elementary 1<sup>st</sup> Grade, Joshua Gove-Elementary Art Teacher, Shawn Gilbert-Preschool Teacher, Annette Wood - Middle School Secretary, Drew Jones-Elementary Music Teacher, Vincent Costanzo-Middle School Social Studies, Alexandria Svoboda-High School Family and Consumer Science, Michael Ballor-High School English, and Alyssa Morrow-High School/Middle School Math Teacher.

**NEW HIRE  
APPROVAL**

Approved the resignation of Tyler Dickenson- JV Wrestling Coach, Andy Tisdale – Assistant Football Coach, Breanna Hof – Freshman Volleyball Coach, and Karla Palmer – District Nurse

**RESIGNATION  
APPROVAL**

**ACTION ITEMS**

Motion by Member Watson, support by Member Watson, to approve the proposed changes to the elementary building handbooks, St. Johns Middle School Handbook, St. Johns High School Student Handbook, and the STRIVE Academy Handbook for the 2018-2019 school year.

**BUILDING  
HANDBOOK  
UPDATES  
APPROVAL**

Motion by Member Watson, support by Member Nelson, to approve the proposed changes to the St. Johns High School Activities Handbook for the 2018-2019 school year, as presented.

**HIGH SCHOOL  
ACTIVIIES  
HANDBOOK  
UPDATES  
APPROVAL**

During discussion, and prior to the vote, President Darragh summarized his reasons why he will be voting against the approval of the High School Activities Handbook.

Motion passed 5-1, with President Darragh voting nay.

Motion by Member Nelson, support by Member Drabek, to approve the new, revised and replacement polices listed in tonight's Board Packet, Item VIII- Action Items, Letter C-NEOLA Policy Update and Revisions.

**NEOLA POLICY  
UPDATE AND  
REVISIONS  
APPROVAL**

Motion passed unanimously.

The policies that were revised through the approval of this motion include:

Spring 2018 GENERAL POLICY UPDATE GROUP:

- 0140 Membership Revised
- 1421 Criminal History Record Check Revised
- 3121 Criminal History Record Check Revised
- 4121 Criminal History Record Check Revised
- 4162 Controlled Substance And Alcohol Policy For Commercial Motor Vehicle (CMV) Drivers And Other Employees Who Perform Safety Sensitive Functions Revised
- 5111 Eligibility of Resident/Nonresident Students Revised
- 7540.02 Web Accessibility, Content, Apps and Services Replacement
- 8321 Criminal Justice Information Security (Non-Criminal Justice Agency) Revised

TECHNOLOGY GROUP

- 7530 Lending of Board-Owned Equipment Revised
- 7530.02 Staff Use of Personal Communication Devices Revised
- 7542 Access to District Technology Resources And/Or Information Resources From Personal Communication Devices Revised
- 7543 Utilization of the District's Website And Remote Access to the District's Network Revised

SOCIAL MEDIA GROUP

- 0100 Definitions Revised
- 7540 Technology Revised
- 7540.04 Staff Technology Acceptable Use And Safety Revised
- 7544 Use of Social Media New

Motion by Member Kirk, support by Member Watson to approve raising the price of school meals \$ 0.10 beginning with the 2018-2019 school year.

**FOOD SERVICE  
MEAL INCREASE  
APPROVAL**

During discussion, Vice President Drabek summarized his reasons why he will vote against the increase.

Motion passed 5-1, with Vice President Drabek voting nay.

Motion by Member Tennant, support by Member Watson, to approve the dissolution of hosting the Girls Gymnastics program effective at the end of the 2017-2018 school year.

**GIRLS  
GYMNASTICS  
HOSTING  
DISSOLUTION  
APPROVAL**

During discussion, Vice President Drabek summarized his reasons why he is supporting the dissolution. President Darragh and Member Nelson agreed with his reasons.

Motion passed unanimously.

**BOARD  
COMMUNICATIONS**

Student Representative Emily Tahvonen presented her report to the Board of Education, which included highlights of commencements, and the appreciation she has for serving on the Board of Education. President Darragh presented Student Representative Tahvonen with her name plate and a gift.

**STUDENT  
REPRESENTATIVE  
REPORT**

Student Representative Katelyn Ernst presented her report to the Board of Education, which included words of encouragement for students taking exams, and her appreciation for the hard work of the Board of Education.

Superintendent Palmer commented on his experiences recently in the district, and is looking forward to meeting with the Board of Education members.

**SUPERINTENDENT  
REPORT**

Gateway teacher DJ Logan summarized the positive experience she received at commencements.

**PUBLIC AND  
BOARD COMMENTS**

High School Principal Mark Horak congratulated Student Representative Tahvonen on her graduation speech.

Deb Davis, Girls Gymnastic Coach, commented further on the decision of the district to no longer host the girls gymnastics program..

The Board of Education members thanked the staff for their hard work, especially with the meetings presentations. Several also commented on Student Representative Tahvonen's positive attitude, great leadership, and their thanks for her service.

Motion by Member Tennant, support by Member Nelson, that the St. Johns Board of Education go into Executive Session for the purpose of receiving information on tentative contract agreements with the St. Johns Education Secretary Association, and the St. Johns Public Schools Maintenance and Custodial Association, and for an update on negotiations with the St. Johns Cafeteria Workers Association.

**MOVE INTO  
EXECUTIVE  
SESSION**

Motion passed 6-0, via role call vote at 9:17 p.m.

The Board of Education returned from Executive Session at 9:29p.m.

**RETURN FROM  
EXECUTIVE  
SESSION**

Motion by Member Nelson, support by Member Kirk to approve the 2018-2019 master agreement between the St. Johns Board of Education and the St. Johns Education Secretary Association MESPA/MEA/NEA, as presented.

**ACTION ITEM  
ST. JOHNS  
EDUCATION  
SECRETARY  
ASSOCIATION  
MESPA/MEA/NEA  
CONTRACT  
APPROVAL**

Motion approved unanimously.

Motion by Member Tennant, support by Member Watson, to approve the 2018-2020 master agreement between the St. Johns Board of Education and the St. Johns Public Schools Maintenance and Custodial Association, as presented.

**ST. JOHNS PUBLIC  
SCHOOLS  
MAINTENANCE  
AND CUSTODIAL  
ASSOCIATION  
CONTRACT  
APPROVAL**

Motion approved unanimously

President Darragh adjourned the meeting at 9:31 p.m.

**ADJOURNMENT**

Respectfully submitted,

Rhonda Dedyne, Secretary  
St. Johns Board of Education