

**St. Johns Public Schools
St. Johns, Michigan
Minutes of Regular Meeting of the Board of Education
Held on December 11, 2023**

The St. Johns Public Schools Board of Education met in regular session on Monday, December 11, 2023, in the St. Johns Middle School Band Room. President Jackson called the meeting to order at 6:00 p.m.

CALL TO ORDER

Members Present: Boak, Darragh, Elliott, Jackson, Mansfield, Nelson, Watson, and Student Representative Koenigsknecht

ATTENDANCE

Members Absent: None

Vice President Darragh moved to amend the agenda to add the approval of the superintendent evaluation. Motion by Member Mansfield, with support by Secretary Boak, to approve the agenda, as amended. Agenda approved.

AGENDA APPROVED

Motion by Treasurer Nelson, with support by Member Watson, to approve the regular meeting minutes from the meeting held on November 13, 2023. Motion unanimously approved.

AGENDA APPROVED

There were no in-person or online public comments.

PUBLIC COMMENTS

**REPORTS AND
INFORMATION**

Athletic Director, Megan Merchant and district coaches Andy Schmitt and Bean Barrett, shared a presentation with the Board of Education recommending a weight room upgrade. Questions were asked and answered.

**WEIGHT ROOM UPGRADE
PRESENTATION**

Building Principal, Andrea Hallead, and Assistant Principal, Jim Matice, presented a video to the Board of Education highlighting PBIS, CKH, inquiry based learning, and gamification.

**BUILDING UPDATE - MIDDLE
SCHOOL**

Operations Director, Rob Gleeson, shared information to the Board of Education presenting a proposal to purchase two combi ovens for \$41,117 from Elliott Food Equipment.

**MIDDLE SCHOOL KITCHEN
COMBI OVENS PROPOSAL**

DISCUSSION ITEMS

Superintendent Berthiaume shared with the Board the need to modify the locations of a few upcoming board meetings.

**LOCATION OF BOARD MEETING
LOCATIONS REVISION**

Motion by Member Elliott, with support by Treasurer Nelson that the St. Johns Public Schools Board of Education approve the consent grouping number VII A1, B1, B2, B3, and C1. Motion approved unanimously.

**APPROVAL OF
CONSENT GROUPING
ITEMS**

Approved expenditures for the payment of bills for November 2023:	
General Fund	\$1,670,828.83
Food Service Fund	\$98,106.32
Activity Fund	\$17,483.21
Public Improvement Fund	\$233,356.00
TOTAL EXPENDITURES	\$2,019,774.36

PAYMENT OF BILLS

Approved the hiring of the following St. Johns Public Schools employees:
 Kaitlynn Thompson – Childcare Provider at Little Wings, Megan Prichard –
 Childcare Provider at Little Wings, and Daniel Romzek – Director of Finance.

NEW HIRE APPROVALS

Approved the position transfer of the following St. Johns Public Schools
 employee: Liege De Oliveira – Kitchen Assistant at Oakview South to Preschool
 Assistant Teacher SSP at Oakview South.

POSITION TRANSFER APPROVALS

Motion by Treasurer Nelson, with support by Vice President Darragh, that the
 St. Johns Public Schools Board of Education approves the resolution in the
 preliminary qualification application. President Jackson asked for an
 explanation about the bond application, Kelly Corbett provided one.

ACTION ITEMS

**BOND TREASURY APPLICATION
 APPROVAL**

Motion by Secretary Boak, with support by Member Elliott, that the St. Johns
 Public Schools Board of Education approves the updated schedule of meetings
 for location changes for the remainder of the 2023-2024 fiscal year, as
 discussed. Motion unanimously approved.

**LOCATION OF BOARD MEETING
 LOCATIONS REVISIONS APPROVAL**

Motion by Vice President ~~Watson~~ *Darragh*, with support by Member ~~Boak~~
Mansfield, that the St. Johns Public Schools Board of Education approve the
 combi ovens purchase from Elliott Food Equipment in the amount of \$41,117
 from the food service fund. Motion unanimously approved.

**MIDDLE SCHOOL KITCHEN
 COMBI OVENS APPROVAL**

Superintendent Berthiaume and the Executive Directors’ shared an update
 with the Board of Education within each of their departments.

**BOARD
 COMMUNICATIONS
 SUPERINTENDENT AND EXECUTIVE
 DIRECTORS’ REPORT**

Student Representative Koenigsknecht gave the Board updates on High School
 topics and shared that Joseph Sklapsky will be the student representative for
 next school year.

**STUDENT REPRESENTATIVE’S
 REPORT**

There were no in person or online public comments.

PUBLIC AND BOARD COMMENTS

Several members thanked the presenters for their information. Kathie shared
 that she enjoys hearing from the students’ point of view. Many members
 shared that they enjoyed the weight room presentation and tour, and many
 also welcomed Mr. Romzek. President Jackson reminded Members to put it
 out there if interested in the upcoming board officer elections.

Vice President Darragh motioned that the St. Johns Public Schools Board of Education move into Executive Session for the purpose of discussion of the Superintendent's Evaluation, and was supported by Member Mansfield.

**MOVE INTO EXECUTIVE
SESSION**

The motion passed unanimously via a 7-0 roll call vote, and the Board of Education moved into Executive Session at 7:20 p.m.

The Board of Education returned from Executive Session at 8:31 p.m.

**RETURN FROM
EXECUTIVE SESSION**

Motion by Vice President Darragh, with support by Member Elliott, that the St. Johns Public Schools Board of Education accepts the evaluation of Superintendent Dr. Anthony Berthiaume as Effective. Motion unanimously passed by a roll call vote.

**ACTION ITEM
SUPERINTENDENT EVALUATION
APPROVAL**

President Jackson adjourned the meeting at 8:33 p.m.

ADJOURNMENT

Respectfully submitted,

Matthew Boak, Secretary
St. Johns Board of Education
Minutes submitted by: Chelsea Peterson, Recording Secretary