

**Riley PTO Meeting Minutes**  
**November 12, 2019 - Approved**  
**6:30 PM - Riley Library**

**Meeting called to order at 635pm**

**Attendees** – Sarah Doak, Nicki Wilcox, Michelle Piggott, Mandi Bliesener, Jamie Smith, Beth Lepper, Heather Hager, Dana Nickols, Jackie Brown, Tanna & Everett McGee, Jesi Paquette, Phyllis McLellan, Megan Mills, Selina Mills

**Previous Meeting Minutes** – Last meeting was budget mtg, no minutes to review

**Financial Report** – Nicki presented revenue and expenses for last month, \$10,400.67 in savings, \$19,376.13 in checking. Razz Kids and IXL will be paid out of school budget per Mr. Corr, so money in budget for IXL (\$2000) will be transferred into savings to be put towards the playground equipment. Heather made motion to accept budget as presented with changes as noted, Dana 2<sup>nd</sup>, approved.

**Bylaws** – were approved at last meeting, copies available, link will be posted on PTO page and Heather will email to anyone interested in a copy

**Sheds** – Jesi worked with Lowe's Heros and they will be fixing both sheds, they are providing materials and crew and labor! materials will be dropped in parking lot on 11/18 and work will be done 11/19 on the PTO shed, Heather will put together a sign-up genius to get volunteers to help unload current contents in both sheds. The shed for the playground toys is a kit and we will be responsible for assembling it, again Heather will get volunteers to put it together, hopefully next Wednesday since it's an early release day

**T-shirt printing** – Jesi checked with RESA on the screen printing and was quoted \$11 per shirt. That was using a dry fit shirt so she will check again and report back if the quote changes for just a cotton T

**Playground equipment** – Jesi applied for and was awarded a grant that matches dollar for dollar funds raised for playground equipment, however, the deadline for product submission is Nov 15<sup>th</sup> (although this may be extended?) but it's unlikely that we'd have funds raised in time. Jesi said she would be willing to apply again next year, which would give us the rest of this school year to raise money. Some fundraising ideas tossed around were, selling bricks for brick garden, selling boards for fencing, scrap drives, can drives, movie nights, any other ideas will be entertained

**Movie Night** – is this Friday 11/15, showing Toy Story 4

**Candy Cane Shop** – packet was received this week, Dana will work on a sign up genius for volunteer wrappers

**Son Event** – Phyllis and Alicia are looking at dates in January, they will post on FB page to determine date and then ideas for what to do, discussed an escape room, skating, bowling, will get polls up soon

**Daughter Event** – scheduled 2/29, under the sea theme, first planning mtg will be 1/9/20 at 630pm

**Staff Appreciation** – last year Zaytoons donated lunch, there are other restaurants that offer free lunch for teachers. Jesi will reach out to plan food for teacher appreciation week

**Box Tops** – already seeing a decrease in amt of funds raised, not making enough to make it worth buying a prize for the highest earning class, talked about offering an extra recess for the winners next round

**Reward Programs** – talked of need to push the reward programs, Shoparoo, Kroger Rewards, Amazon Smile

**Open Discussion –**

- Heather noted that the articles of incorporation were sent in and that process is complete, we will now have an annual cost to keep them current as approved at the budget meeting
- talked about the Facebook page and that it's group, and that some posts are not necessarily related to the school and/or PTO. Heather will look into making some rules for the group, including exclusion from the group if multiple violation of rules

**Adjournment –** Mrs. Brown motioned, Phyllis 2<sup>nd</sup>, adjourned at 738pm