

**Riley PTO Meeting Minutes  
September 10, 2019 -  
6:30 PM - Riley Library**

Meeting called to order at 630pm

Attendees: Brandy Mather, Heather Hager, Dana Nickols, Megan Mills, Linda Guthrie, Tanna & Everett McGee, Mandi Bliesener, Phyllis McLellan, Marisa Kindel, Alicia Luttig, Christie Shaffer, Sarah Doak, Rebecca Kane, Nicole Martin, Selina Mills, Sheila McCastle, Jennifer Schrader, Nicki Wilcox, Jesi and Jay Paquette, Mary Sharp

Previous Meeting Minutes - amended to include last names of those in attendance, then approved

Financial Report – Marisa’s last treasurer report shows \$10,400.24 in savings account and \$4276.51 in checking account, reports reviewed and approved and officially handed over treasurer responsibilities to Sara (Nicki) Wilcox

Bylaws – Heather to email out to group for feedback and will vote on at next meeting

Staff Requests – laminator, movie license (PTO to pay for ½ of each), IXL, Scholastic was already renewed because of early bird savings for (K, 1 & 2) cost was \$993.04, interest in Razz Kidz?

Teacher appreciation – was all in one week last year, feedback was it was a little too much, will spread it out over the year this year

Rewards Programs – Amazon Smile, Boxtops (going all digital), Kroger, Shoparoo

Holiday Shop – found new vendor “Penguin Patch” has a lot of nice features vs. Candy Cane Shop, group decide on 10% markup, Heather/Dana to check on ‘contract’ with Candy Cane Shop to see if we can back out and use Penguin Patch instead

Playground/Brick Garden/Courtyards – discussion on adding seating to these areas for students to use, Dana weeded the brick garden, will need up keep and talked about possibly adding/selling more bricks, Kelly offered to week and maintain the courtyard maybe add benches

Event Name	Lead Person	Additional Helpers
Run-Raiser 9/27 in process	Heather	Already established
Box Tops and Birthday Board	Dana	
Family Directory (in process)	Joanne	
Yearbook	Jen Putmon	Danielle for FB albums
Yearbook (cont. for extra helpers)		April/May only need a few people
Homecoming week/parade	Selina will do spirit week	Dana will do parade
Holiday Shop (December)	Dana	Everett, Jesi, Christite, Sarah
Teacher Appreciation Potluck (Oct)	Sheila	Will use perfect potluck for sign-up
Son Event	Phyllis & Alicia	Sarah, Dana, Christie
Daughter Dance	Mary	Sarah, Dana, Jesi, Tanna, Marissa
Bus Driver Appreciation (Feb 10)	Dana	
Lugnuts game (May)	Joanne	May 1 <sup>st</sup> is Grand Slam
Staff Appreciation week lunch	Dana	
Ice Cream Social	Heather and Dana	
5 <sup>th</sup> Grade Graduation	Selina	

Open Discussion –

- movie nights, one per semester, Selina will coordinate
- hockey night at MSU, maybe add?
- meeting schedule to be determined, waiting on decision for staff meetings, Mrs. Brown will be liaison, the budget meeting will be held 10/22 at 6pm to allow for extra discussion time
- PTO redwing shirts available for purchase, order form for additional Riley shirts/sweatshirts etc will be sent home to families in Friday Folder, order will be in for Homecoming parade
- DARE, Sheila to ask sheriff's office about programing
- PTO shed, roof to be redone, would like to raise it up and re-side with metal, Everett to get material list, Heather will call for quotes/donations after the budget is decided

Adjournment – 8:14pm