

Riley PTO Meeting Minutes
November 17, 2020 - Approved
6:30 PM – Google Meeting (virtual)

Meeting called to order at 638pm

Attendees – Sarah Doak, Dana Nickols, Esther Haviland, Heather Hager, Jackie Brown, Nicki Wilcox, Tammy Hansbarger, Tanna McGee, Christie Shaffer, Everett McGee

Previous Meeting Minutes – Reviewed meeting minutes from the last several meetings: 3/12/20 Jackie motioned to approve Tanna 2nd all approve, 4/14/20 Jackie motioned to approve Christie 2nd all approve, 5/27/20 Jackie motioned to approve Heather 2nd all approve, 8/25/20 Tanna motioned to approve Dana 2nd all approve, 10/7/20 Heather motioned to approve Christie 2nd all approve

Financial Report – Financial reports reviewed total of all accounts is \$27051.10, Heather motioned to approve report submitted by Treasurer, Esther 2nd all approve

Officer Vacancies – Recent elections held, no one ran for President position, Dana elected VP, Sarah elected secretary, Nicki elected treasurer, Christie, Heather and Esther elected member(s) at large. Nicki is unable to remain in the treasurer position, Nicki (Sarah) Wilcox will need to be removed from the bank account, discussed possibility of re-arranging the current members as we must have a president. Dana was willing to step into the president role, Christie offered to take VP, Christie (Christina) Shaffer will need to be added to the bank account. Heather offered to take treasurer, which left open 2 member at large positions. Tanna made a motion to approve rearranging the current board Jackie 2nd all approved.

Proposed Budget – Reviewed income and expenditures, minimal changes were made to the proposed budget compared to last year as we are not certain what activities may be allowed to resume in 2021, if any. Mr. Corr indicated that there would not be any assemblies or the buddy picnic. We reduced the childcare amt due to not having in person meetings but left some money in case we need to ‘rent’ Riley Township Hall to host in person meetings when allowed. Classroom equipment was lowered related to not spending near that amount for the last several years. Mr. Corr did ask PTO to pay for half of IXL. The current year income does not cover proposed expenses, however we can use last years surplus if needed. Jackie made a motion to approve the financial reports and proposed budget, Tanna 2nd all approve.

Open Discussion –

- Everett asks if teachers need anything special this year to help with virtual school, Jackie states the district has provided most needs of the students. The only request from teachers so far is the IXL program
- Staff were SO appreciative of the sidewalk chalk messages from Riley Families, it was AWESOME!
- Tanna offered to fill one of the open member at large positions, and Heather offered to reach out to Miranda who ran for the position originally, Christie made a motion to approve those appointments, Heather 2nd all approved
- Next meeting will be held 2/9/2021 at 630pm location TBD, may be virtual?

Adjournment – Tanna motioned to adjourn, Heather 2nd, all approve, adjourned at 727pm