

**Riley PTO Meeting Minutes**  
**May 11, 2021 - Approved**  
**6:30 PM - Riley Township Hall**

**Meeting called to order at 632pm**

**Attendees** – Heather Hager, Christie Shaffer, Dana Nickols, Sarah Doak, Jackie Brown, Tanna McGee, Esther Haviland, Michelle Piggott

**Previous Meeting Minutes** – Reviewed March mtg minutes, correction made, Tanna motioned to approve, Christie 2<sup>nd</sup>, all approve

**Financial Report** – Reviewed budget income and expenditures, March and April financial reports, Tanna motioned to approve, Christie 2<sup>nd</sup>, all approve

**Run Raiser Update** - \$8865.05 brought in so far, but many donations still rolling in, Thursday is last day to turn them in. Lots of sponsors this year! Tshirt and pencils will be picked up from Sports Stop as soon as they are ready, may need to meet up to bag the prizes since turn around time is short, Heather will keep group updated.

**Event Dates and Leads** – Board would like to see more parents involved with the planning/leading events throughout the year, discussed having a list of events and month they usually occur and ask for more participation, maybe give small description of event and lessons learned from years past? List of events includes

- Movie nights 2-3 throughout year
- Spirit week/Homecoming Parade, Sept
- Halloween, Oct
- Holiday shopping, Dec
- Son event, Jan
- Daughter dance, Feb
- Bus driver appreciation, March
- RunRaiser, April (run in May)
- Lugnuts, May
- Staff appreciation, May
- Yearbook, May
- 5<sup>th</sup> grade graduation, May

**Open Discussion** –

- None

Next mtg – June 8<sup>th</sup> 630pm @ Riley Twnshp Hall for year-end/wrap up

2021/22 board mtg tentatively scheduled 8/17 time/location TBD

**Adjournment** – Tanna motioned to adjourn, Christie 2<sup>nd</sup>, adjourned at 734pm