

Riley PTO Meeting Minutes
April 12, 2022 - Approved
6:30 PM - Riley Library

Meeting called to order at 6:32pm

Pledge of Allegiance recited

Attendees – Christie Shaffer, Elizabeth Shepard, Dana Nickols, Brandy Mather, Heather Hager, Esther Haviland, Sarah Doak, Alicia Luttig, Michelle Piggott, Hannah Figlewicz. Zoom attendees – Tanna McGee, Jackie Brown, JoAnne Prince

Previous Meeting Minutes – Reviewed, no edits, Heather motioned to approve, Christie 2nd, all approved

Financial Report – Reviewed Feb financial report, no edits Christie motioned to approve, Michelle 2nd, all approve. Reviewed March financial report, no edits, Brandy motioned to approve, Michelle 2nd, all approve

Nominations for Board Members – Sheila is willing to track google forms for nominations and voting, will send a mass text to parents asking for nominations for all board positions to be submitted before 4/29, voting ballot will be sent out and close on 5/6, new board will be announced at the 5/10 meeting and new board will be seated for August/start of school year 22/23.

Friday Folders – these are scheduled to be ordered this year, Jen Putmon is willing to design them. Dana will set up a poll to determine if parents/staff would still like to have these folders in use.

Assembly Funds – Jackie will be checking to see if any can be done before this school year ends, however, if not, she asks that the funds be rolled over into next school year so they can get Science Alive scheduled for 22/23 school year. Heather also suggested we use the funds this year to purchase a gift of some sort for every child in school.

Ice Cream Social – approved, but must be pre-packaged, will be held on 5/25 from 6-8pm

Mother/Son update – to be held on 4/30 from 4-7pm at East Olive Community Center, 92 boys signed up so far! They are looking for more volunteers to help it all run smoothly! They are also looking for black lights to use for the night. Joann offered to ask the sporting teams to volunteer some time. They will set up the night before from 6-8, and clean up directly following the event.

Field Trips – The district is planning to provide for one field trip for all grades across the district next school year! The teachers have been prompted to make any plans for field trips for this school year known for planning purposes, stay tuned.

Courtyard Funds – may need some funds to purchase a few supplies to finish up the project, would like to get a weather station, possibly special desk/seats that could be used by the kids. Discussed the need for landscaping around the school sign in the front yard and asked if some of the courtyard funds could be used for that purpose. Heather motioned to use \$100 to purchase the landscaping items, Christie 2nd, all approved.

Playground Funds – The recess helpers are making a list of items needed for the playground area, will discuss more at next meeting

Playground Project – Christie spoke with the Wacousta school to get info on their play structure, she will resurrect the playground committee page on Facebook to get the ball rolling on fundraising activities. Discussed multiple options to raise funds.

Buddy Picnic – no picnic will be held as there were no buddies assigned this year

Classroom Equipment/Pencil Sharpeners – the pencil sharpeners are ordered and this can finally come off the list! There is about \$130 remaining on that line item.

Run Raiser Updates – Packets are ready to go home this Thursday, donations accepted until 5/6, shirts and prizes will be pre-packaged and delivered to students in the classroom like last year. Need 20-30 volunteers for each day, will also need people for set up the Wed before and tear down the Friday after the event. Also looking for help with a 'paint night' as many obstacles need to be painted, date TBD. So far 49 sponsors have given money or in-kind donations, looking at adding even more!

5th Grade Graduation – details still being worked on, Corr wants parent involvement and does not want to set limits on the number that can attend. It will occur on the last day of school, more details to come.

Staff/Bus Driver Appreciation – Teacher lunch will be 5/4 catered by Zaytoons, no drinks or dessert is provided so will need to purchase that separately. Once prices of all of it are pulled together, Dana will do the calculations to determine the amount of each gift card. Bus drivers will get Amazon gift cards and baskets will be on the busses for kids to drop gifts in again, date TBD.

Open Discussion – none

Adjournment – Christie made motion to adjourn, Dana 2nd, adjourned at 8:18pm