

Riley PTO Meeting Minutes  
October 4, 2022 - APPROVED  
6:30 PM - Riley Library

**Meeting called to order at 6:30PM**

**Pledge of Allegiance recited**

**Attendees** – Dana Nickols, Christie Shaffer, Tanna McGee, Hannah Figlewicz, Nicole Martin, Karen Nickols, Amanda Moran, Heather Hager, Brandy Mather, Sarah Doak, Emily Baudoux, Molly Bancroft.  
Zoom Attendees - None

**Previous Meeting Minutes** – Reviewed minutes from September 2022 meeting. No corrections. Sarah Doak motioned to approve, Heather Hager 2nd, all approve

**Financial Report** – Reviewed August 2022 financial report. Brandy Mather motioned to approve, Amanda Moran 2nd, all approve. September 2022 financial report reviewed. Brandy Mather motioned to approve, Amanda Moran 2nd, all approve.

**Budget** – Proposed Budget for 2022/2023 reviewed. Proposed Box Top Revenue will be decreased back to \$25. Courtyard total adjusted for check that came out in August. We are within budget and will have approximately \$675 available for miscellaneous needs as they arise throughout the school year. Heather Hager motioned to approve, Christie Shaffer 2nd, all approve.

**Halloween Trunk or Treat** – School parking lot has been reserved, this allows for the lights to come on. Dana is going to create flyers to send home. Dana will also have a Sign Up Genius for families that are going to plan on passing out treats. This will hopefully allow for better organization/set up. Event is on October 28th from 6pm to 7pm. If there is inclement weather, it will be held inside the cafeteria and/or gym. Will also try to get the fire truck and sheriff car to be there again this year.

**Meeting Dates** – Tuesday, October 11th at 6:30pm- changed to October 4th due to Parent/Teacher conferences on October 11th. Next meeting is MONDAY, November 7th at 6:30pm. Canceling meetings that were set for December 13, 2022 and January 10, 2023. There can be individual committee meetings in December or January if needed.

**Quick Mentions** – Information on Halloween and class parties will be coming home later this week in a letter. No specifics available yet. No update on whether or not the District is actually going to pay for a new playground. No update on whether we can have movie nights without a license, or if there are plans to purchase a license. Still need to find out if we can provide a potluck meal for teachers during the January Parent/Teacher conferences (or if this is even something they would want.)

**Open Discussion** – Would like to post the forms/surveys that staff filled out so parents know what teachers like for gifts. Would also be great if teachers would make Amazon Wish Lists that could be shared with parents. Hannah recommended games for inside recesses. Idea was also brought up to have parents sign up to bring in coffee/treats for teachers/staff at random times throughout the year, not just at the expected times, more random acts of kindness. Feel that more of this will be able to happen as restrictions due to COVID-19 have been lifted.

**Adjournment** – Christie Shaffer motioned to adjourn, Sarah Doak 2nd. Meeting adjourned at 7:19pm