Number/Schedule

Type of Drill

Safety/Security

Fire

Tornado

## **School Drill Documentation Form**

Three – One drill must be completed prior to December 1 and one after January 1

Five – Three drills must be completed by December 1

Two – One drill must be completed in March

Seek input from the administration of the school and local public safety on the nature of the drill.  Note - At least one of the drill smust be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.  School:  Principal:  Date of drill:  Number of students:  Number of staff:  Time initiated:  (a.m./p.m.)  Situation at Start of the Drill (Check the appropriate box)  Before school  During class time Assembly  After school  Tornado drill number 1 2 3 4 5 for the 2022/2023 school year Safety/Security drill number 1 2 for the 2022/2023 sch		the release of a	nclude security means that a hazardous materian near the security means to be security means to be security means and the security means are mises.	al.	·	,		
Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.    School:		<ul> <li>Seek input from the administration of the school and local public safety on the nature</li> </ul>						
Principal:	_	he drills must be condu	ucted during a lunch	or recess period, c	or at another time v	vhen students		
Number of students:	School:							
Situation at Start of the Drill (Check the appropriate box)   Before school   During class time   Passing time   Recess   Other:	Principal:							
Situation at Start of the Drill (Check the appropriate box)   Before school   During class time   Passing time   Recess   Other:	Date of drill:		Number of student	S:	Number of staff: _			
Before school During class time Dassing time Recess Lunch time Assembly After school Other:  Remarks:  This report is for: (circle number next to applicable drill)  Tornado drill number 1 2 3 4 5 for the 2022/2023 school year Safety/Security drill number 1 2 3 for the 2022/2023 school year Safety/Security drill number 1 2 3 for the 2022/2023 school year Name of person conducting drill:  Title of person conducting drill: Dasph A. Con Date:  If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.  Agency: Name: Title: Title:	Time initiated:	(a.m./p	.m.) Time con	cluded:	(a.m./	p.m.)		
Lunch time	Situation at Start of th	e Drill (Check the appro	priate box)					
This report is for: (circle number next to applicable drill)  Tornado drill number 1 2 3 4 5 for the 2022/2023 school year  Safety/Security drill number 1 2 3 for the 2022/2023 school year  Safety/Security drill number 12 3 for the 2022/2023 school year  Name of person conducting drill:  Title of person conducting drill:  Signature or person conducting drill:  Ossph A. Corr  Date:  If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.  Agency:  Name:  Title:  Agency:  Name:  Title:				Passing time	□ Rece	SS		
This report is for: (circle number next to applicable drill)  Tornado drill number 1 2 3 4 5 for the 2022/2023 school year  Safety/Security drill number 1 2 3 for the 2022/2023 school year  Name of person conducting drill:  Title of person conducting drill:  Signature or person conducting drill:  Date:  If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.  Agency:  Name:  Name:  Title:  Title:  Agency:  Name:  Title:	□ Lunch time	□ Assembly		After school	□ Othe	r:		
Name of person conducting drill:			Torna	do drill number <b>1</b>	<b>2</b> for the 2022/	2023 school year		
Signature or person conducting drill:	Name of person conduc	ting drill:				·		
If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.  Agency: Name: Title:	•							
If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.  Agency: Name: Title:	Signature or person con-	ducting drill:	oseph A. Con	r	Date:			
Agency: Title: Title:	If the drill was coordinat	ed with agencies such			or emergency mar	nagement, list the		
	Agency:		Name:		Title:			
Agency: Name: Title:	Agency:		Name:		Title:			
	Agency:		Name:		Title:	_ Title:		

Must post on the school's website within 30 days after completing the drill. The form must be maintained on the school website for at least three years.