

### **Attendance / Tardy Policy Attendance:**

If you want to turn school around, to learn, and to improve specific skills, you must be in school to do it. Performance and achievement in the classroom are directly related to student presence in school and the classroom. Any absences from school may be detrimental to students' progress. An absence is considered as missing half (3 hours) or all of a school day without a valid or excuse (i.e. Doctor's appointment/note, funerals, court appointments, etc.). Tardy is coming in more than 15 minutes late. If absences are unavoidable, please adhere to the following:

- a) Parents or guardians must call the school by 8:00 a.m. on the day of your absence. If you are not in attendance, we will make every effort to contact you and your parents or guardians.
- b) **Unverified Absences: It is the responsibility of the student to verify their absence with a note and/or doctor's excuse within 24 hours of their return to school.** Unverified absences will be considered unexcused.

Ten (10) or more absences (excused + unexcused) per trimester will result in being dropped for the remainder of the trimester. Special circumstances (funerals or medical situations, etc.) will be evaluated on a case by case basis. You will be able to re-enroll for the next trimester if there are open spots available. Three (3) unexcused tardies will be considered equivalent to 1 absence.

By failing to attend school you are showing your disinterest in your education. This lack of interest, ultimately, is leading to a lack of progress in your classes and delaying or reducing your likelihood of graduating.

### **Tardiness:**

Tardiness will not be tolerated. The school is comprised of one hall so there is plenty of time to get to class. If a student is late because they are with a teacher, the tardy will be excused. If a student is late because they are taking extended bathroom breaks or being irresponsible, they will receive one warning before receiving a write up.

I have read the Attendance Policy. I fully understand the rules and policies in Attendance Policy at S.T.R.I.V.E. Academy, and I accept the responsibility for abiding by them.

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Parent/Guardian Signature and Date

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Student Signature and Date